



दक्षिण बिहार केन्द्रीय विश्वविद्यालय
CENTRAL UNIVERSITY OF SOUTH BIHAR

SH-7, Gaya – Panchanpur Road, Village – Karhara, Post-Fatehpur
P.S. – Tekari, District – Gaya (Bihar) PIN- 824236

INSTRUCTION TO THE STUDENTS FOR APPEARING
IN END-TERM EXAMINATION IN OBE MODE

(i) **Duration of Open Book Examination:**

For the courses governed by new CBCS ordinances of 2018:

- a) The total duration of the examination shall be of three hours (for all students except Divyaang) which will include two and half hours for answering the questions and half an hour for IT related activities such as downloading the question paper, scanning and uploading the answer sheets.
- b) The total duration of examination for the Divyaang students (who are eligible for scribe) shall be of four hours which will include three hours and twenty minutes for answering the questions and forty minutes for IT related activities (downloading the question paper, scanning and uploading the answer sheets).

S. N.	Type of Programme	Course Credits	Max. Points	No. of Questions to be asked (must be equally distributed from all the units)	No. of Questions to be answered	Time Duration
1.	Governed by New CBCS ordinances of 2018	4	70 (50 points for written and 20 points for Viva)	12 questions of 5 points each	10 questions	2 ½ hrs + 30 minutes for Divyaang (eligible for scribe) 3 hrs 20 mins + 40 minutes

Note: The courses having a different pattern of assessment and evaluation as per the concerned ordinances/regulations shall be relaxed from this pattern.

For the Courses Governed by the Regulations of 2014:

- a) The total duration of the examination shall be of two and half hours (for all students except Divyaang) which will include two hours for answering the questions and half an hour for IT related activities such as downloading the question paper, scanning and uploading the answer sheets.

- b) The total duration of examination for the Divyaang students (who are eligible for scribe) shall be of three hours and twenty minutes which will include two hours and forty minutes for answering the questions and forty minutes for IT related activities (downloading the question paper, scanning and uploading the answer sheets).

S. N.	Type of Programme	Course Credits	Max. Points	No. of Questions to be asked (must be equally distributed from all the units)	No. of Questions to be answered	Time Duration
1.	Governed by the Regulations of 2014	4	50 (35 points for written and 15 points for Viva)	09 questions of 5 points each	07 questions	2 hrs + 30 minutes for Divyaang (eligible for scribe) 2 hrs 40 mins + 40 minutes
2.	-do-	3	-do-	09 questions of 5 points each	07 questions	-do-
3.	-do-	2	-do-	07 questions of 7 points each	05 questions	-do-

Note: The courses having a different pattern of assessment and evaluation as per the concerned ordinances/regulations shall be relaxed from this pattern.

- (ii) Through non-proctored OBE, the students can give exams safely from their homes. For writing answers during the examination, they will be allowed to refer their books, notes or other resource materials. But, answering the questions well requires more than just copying information straight from texts. They are expected to do more than this. The Open Book Examination basically tests the ability of students to quickly find relevant information and then to understand, analyse, apply knowledge and think critically.

(iii) **Conduct of OBE:**

- The questions shall be released by the concerned course instructor to the students through e-mail. Additionally, the questions will also be released through WhatsApp and/or voice call, if required.
- The Students have to write the answers on both sides of the sheets (preferably A4 size plain paper non-ruled sheets) as per specific directions given in the question paper.
- The first sheet used by a student must have all the entries duly filled by the student (to be provided by the COE).

- d) The used sheets must be numbered after completing the exam in the format of 1/4, 2/4, 3/4, ...and each sheet must be signed by the student by writing her/his full name.
- e) After having completed the examination within the stipulated time limit concerned student will scan her/his answer sheets or click pictures and submit it electronically (preferably in one PDF) to the course instructor through e-mail strictly within stipulated time limit (WhatsApp may be allowed only in exceptional circumstances to be decided by the concerned faculty giving the OBE).
- f) In case a student feels difficulty in submitting the answer sheet file through e-mail, s/he will be required to submit to the concerned course instructor through WhatsApp within the stipulated time only and email it later on (within 48 hours) along with the screen shots of WhatsApp submission.
- g) Due to **any reason**, if a student is not able/willing to participate in the OBE and/or unable to submit the answer sheet file as described above(including submission after stipulated time), the university will conduct examinations for such students in the conventional mode whenever the conditions return to normal and circumstances permit or the university deems suitable.

(iv) Post-OBE Online Viva:

- a) After OBE, an online viva of student for each course will be conducted to further gauge his/her understanding in the concerned course.
- b) The schedule of viva shall be notified by the concerned HOD/ faculty.
- c) The mode of viva will be a conference audio call/video call/Google meet etc. as decided by the concerned course teacher keeping the contexts in mind.
- d) The online viva will be conducted by a two/three-teacher panel with course instructor as convenor. The other members will be nominated by the HOD.
- e) The duration of the online viva will be of about 10-15 minutes per student.
- f) The panel may decide to conduct group viva provided one group will not have more than five students at a time.
- g) A separate panel will be constituted by the HOD for each course.
- h) The points of viva for a course shall be as given in the above table.

(v) Conduct of Practical/Lab/Field Work/Dissertation Examination

- a) Practical examination of lab based programme shall be conducted on the basis of internal assessment and viva.
- b) Programme of studies having dissertation/field work/industrial training component, the students shall be evaluated on the basis of extensive review of research/literature with the help of secondary data.

(Rashmi Tripathi)
Controller of Examinations