

CUSB/Acad/1-1/2024/.....AB190.....

Date:.....03.04.25.....

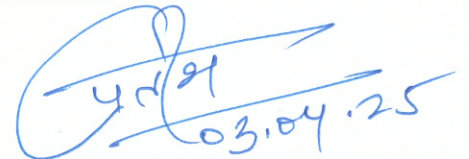
**NOTIFICATION**

The Academic Council of Central University of South Bihar in its 23<sup>rd</sup> meeting held on 5<sup>th</sup> July, 2024 vide Resolution No. – 31/AC-23/24 has considered and approved the “**CUSB Regulations for Institution of Medals, Awards & Recognition-2023**”.

The above referred decision of Academic Council was further approved by the Executive Council of Central University of South Bihar in its 54<sup>th</sup> meeting held on 22.01.2025.

Accordingly, the “**CUSB Regulations for Institution of Medals, Awards & Recognition-2023**” (copy enclosed) is hereby notified for implementation.

Encl. :- As above.

  
03.04.25  
Registrar (I/c)

Copy to :

1. The Deans of all Schools, CUSB
2. The Heads of all Departments, CUSB
3. All faculty members, CUSB
4. The Librarian, CUSB
5. Vice-Chancellor's Secretariat, CUSB
6. PS/PA to Registrar/Finance Officer/CoE, CUSB
7. DR (Gen. Admn.) / SO (Gen. Admn.), CUSB
8. DR (Acad. & Exam.) / AR (Accad. & Exam.), CUSB
9. System Analyst, CUSB
10. PRO, CUSB
11. Guard File

# CUSB Regulations for Institution of Medals, Awards & Recognition - 2023



CENTRAL UNIVERSITY OF SOUTH BIHAR  
(Established by an Act of Parliament)

SH-7, Gaya - Panchanpur Road,  
Village- Karhara, Post- Fatehpur,  
PS-Tekari, District-Gaya (Bihar)  
Pin Code-824236

Q. Kishore

ASGhe  
11.9.23

Q. Kishore  
11/09/23

Q. Kishore  
11/09/23

# CUSB Regulations for Institution of Medals, Awards & Recognition - 2023

## Contents

Sr. No.	Description		Page No.
I.	The Preamble	-	3
II.	Short Title & Commencement	-	3
III.	Institution of Medals	-	3 - 4
IV.	University Gold Medals	-	4
V.	Sponsored Gold Medals	-	4 - 6
VI.	Criteria for the Award of University/Sponsored Gold Medals	-	6
VII.	Constitution and Functions of the Gold Medal Award Committee (GMAC)	-	7 - 8
VIII.	Request form for Donor (Annexure-I)	-	9 - 11

1. *Gr. Secy*  
11/9/23  
ACG/19  
11.9.23  
Rajibathu  
11.9.2023

## **CUSB Regulations for Institution of Medals, Awards & Recognition – 2023**

### **I. The Preamble**

The Central University of South Bihar shall be awarding Gold Medals i.e. University Gold Medals & Sponsored Gold Medals, each year to the meritorious students of each programme, departments & school.

The purpose of this is to grant recognition to the meritorious students of the University and motivate them.

### **II. Short Title & Commencement**

This Regulation may be called "CUSB Regulations for Institution of Medals, Awards & Recognition – 2023".

This Regulation shall come into force from Academic year 2023-24.

### **III. Institution of Medals**

The Central University of South Bihar empowered by the Sections 6(I) (xii) & 28(m) & Statutes 29 & 38 (I) (ii) of the Central Universities Act, 2009 framed the guidelines for Convocations & Investitures under Ordinance 46 of the University.

The University instituted the Award of Gold Medals to the Students on the recommendations of the Committees dated 2<sup>nd</sup> September, 2013 & 20<sup>th</sup> February, 2017, duly approved by the Academic Council and the Executive Council, based on which the gold Medals have been awarded to the Students of CUSB since 2009 till date.

The Committee constituted by the Vice-Chancellor vide letter No. F.No. CUSB/Acad./9-4/2023/AE6407 dated 28<sup>th</sup> August, 2023, which has been assigned the task to framed the new/amend the existing guidelines/regulations for awarding Gold medals in the

*Q. Jaiswal*      *K. S. Saha*      *G. Ram*      *R.*  
11/09/23

Convocation in consonance with Ordinance 46, deliberated the various aspects in its meeting held on 31.08.2023 and recommends the following as detailed below.

#### IV. University Gold Medals

University Gold Medals shall be awarded each year during the Convocation, for outstanding candidates securing highest CGPA and fulfilling all other related criteria. In this regard, every year Gold Medals in the following categories will be awarded by the University:-

- (a) **Chancellor's Gold Medal** - The Medal be awarded to the student securing highest CGPA amongst all **Master's Degree** Examinations in a particular Academic Session.
- (b) **Chancellor's Gold Medal** - The Medal be awarded to the student securing highest CGPA amongst all **Undergraduate Degree** Examinations in a particular Academic Session.
- (c) **School Gold Medal** - The School Medal be awarded to the student securing 1<sup>st</sup> position i.e. highest CGPA in each School in a particular Academic Session from amongst the **PG Programs** under the School.
- (d) **School Gold Medal** - The School Medal be awarded to the student securing 1<sup>st</sup> position i.e. highest CGPA in each School in a particular Academic Session from amongst the **UG Programs** under the School.
- (e) **Department Gold Medal** - The Department Medal be awarded to the student securing 1<sup>st</sup> position i.e. highest CGPA in each **UG & PG Program** of every Department in a particular Academic Session.

#### V. Sponsored Gold Medals

In addition to the University Gold Medals, there shall be provision for Sponsored Gold Medals also, which shall be instituted as follows –

*[Handwritten signatures and dates]*  
11/9/2023  
11/9/23  
11-9-2023

- (a) The University shall institute Sponsored Gold Medals/Awards in the name as specified by the Donor for encouraging the talent of outstanding student of the University and promoting competition amongst them.
- (b) A donation of Rs.1,00,000/- (Rupees One lakh) for the award of each Gold Medal will be accepted by the University from eminent educationist or social workers or from persons of high repute in the society. Donation will also be accepted by the University from societies, institutions, organizations, philanthropists etc.
- (c) Donation from foreign individual, societies, organizations etc. will be accepted only with the prior approval of the Government.
- (d) The donation of Rs. One lakh (Rs.1,00,000/-) shall be considered for the award of one Medal to the student of the program specified by the donor. If a donor wishes to institute more than one medal, s/he shall be required to submit a separate request form (Annexure-I) for each medal.
- (e) In addition to award of such medals from amongst the criteria as laid down in Clause II(a-e), the donor may even institute the medal for students of other category as specified by the donor, ie- for Sports, NSS/NCC Cadet, Social Work, performing arts, etc.
- (f) The Medal shall be awarded from the interest accrued from the investment of the donated amount.
- (g) No donation shall be instituted and awarded on the basis of region, religion, caste, community or organization.
- (h) The interested donor may submit her/his proposal for instituting the sponsored award for any program to the Registrar of the University in the "Request Form for Donor" (as per Annexure – 1) (in two sets), who shall forward it to the Gold Medal Award Committee (GMAC). The GMAC, after giving due consideration to the proposal, shall make necessary recommendations to be placed for the approval of the Academic Council and Executive Council. Such medals or awards shall be given only after the due approval granted by the Statutory Bodies. The Form should be submitted in 2 sets, out of which one set will be given back to the Donor after a due endorsement is made by the Registrar & Finance Officer.
- (i) Amount received in the form of such donation shall be deposited in the University Endowment Fund Account (SBI A/c No. – 40871072306) initially and thereafter shall be invested in fixed deposits with the nationalized banks.
- (j) The sponsored Gold Medal which is accepted by the University shall be valid for ten (10) years from the date of acceptance of the request of the donor by the University. However, in case, the donor wishes to continue Award of this

*R. Subathu*

*ACGHA 23*

*G. Srinivas 11/01/23*

*[Signature] 11/01/23*

Medal even after ten (10) years, then s/he shall have to make further contribution of an amount as decided by the University at that point of time. In case, the donor would decide against the continuance of the concerned award, the amount earmarked for the purpose shall be merged in the endowment fund corpus to be used for the welfare of students.

- (k) Awarding of Medals under this category shall commence after one year from the receipt of the donation and earning of interest on it by the University and shall continue for 10 years.
- (l) One copy of the request form duly signed by the University Authorities will be returned to the donor which shall act as an Agreement/MoU between the University and Donor clearly specifying the terms and conditions of the Award of Sponsored Gold Medal.
- (m) The Medal shall be in the name as indicated by the Donor " ..... Gold Medal ".
- (n) The medal shall have the name of the student, program and session along with the name as given at Clause II(m) on one side and the University Logo on the reverse side of the medal.
- (o) Such donations for award can be received for any of the UG/PG program being imparted in the University or as specified at Clause III (e) above.
- (p) The University shall issue a certificate under Section 80 G to the donor for the Endowment amount received, to enable him to claim benefit under the relevant provisions of the Income Tax Act along with the duplicate copy of the Request Form if his sponsorship has been accepted by the University.

#### VI. Criteria for the Award of University/Sponsored Gold Medals

- i Such Gold Medals should be awarded to the students in their respective category.
- ii In case there is more than one student who has acquired the same CGPA after the final examinations under the UG/PG program, the award should be conferred to the student who has secured higher CGPA in his/her previous year examination consisting of two semesters of that particular program.
- iii Such student should have passed the examination in the First attempt in all the year/semester of the program with no backlog or gap of studies, for any reason, whatsoever. It hereby means that the student should have completed the entire program in the minimum prescribed time frame.

*Q. Jeyapathi*  
11/11/2022

*[Signature]*

*Q. Jeyapathi*  
11/11/2022

*ASHS*

## VII. Constitution and Functions of the Gold Medal Award Committee (GMAC)

(a)

The Gold Medal Award Committee shall comprise the following members:

1.	Dean (to be nominated by the Vice-Chancellor)	Chairperson
2.	Dean (Students Welfare), Ex-Officio	Member
3.	Registrar, ex-officio or his nominee	Member
4.	Finance Officer, ex-officio or his nominee	Member
5.	One Teacher representative from OBC/SC/ST/Woman (to be nominated by the Vice- Chancellor)	Member
6.	One Non-Teaching representative (to be nominated by the Vice-Chancellor)	Member
7.	Controller of Examinations, Ex-Officio or his nominee	Member Secretary

- (b) The quorum of the Committee shall be minimum four members including the Chairperson.
- (c) The term of members at Sr. No. (a) 1, 5 & 6 shall be for three years.
- (d) The members shall have the mandate to explore avenues for garnering financial support from the prospective sponsors.
- (e) The Gold Medal Award Committee will scrutinize the applications received from the donors for the Sponsored Medals/Awards and will submit its recommendations before the Academic Council for consideration.
- (f) The Vice-Chancellor of the Central University of South Bihar, Gaya shall be the final authority in deciding any dispute/issues, which may arise in awarding of the Gold Medal.

These Regulations are prepared & submitted on 11.09.2023 by the following Committee constituted by the Hon'ble Vice-Chancellor :-

1. Prof. Anil Kumar Singh Jha,  
Professor, Dept. of Sociological Studies, CUSB

- Coordinator

2. Mrs. Rashmi Tripathi,  
7 | Page

- Member


*Rashmi Tripathi*

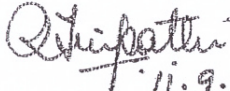
*11/09/23*

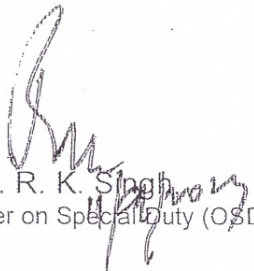
*11/09/23*

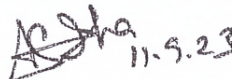
Finance Officer, CUSB

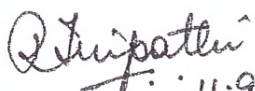
3. Dr. Surendra Kumar,  
Associate Professor, Dept. of Law & Governance, CUSB - Member
4. Prof. R. K. Singh,  
Officer on Special Duty (OSD) - Special Invitee

  
Dr. Surendra Kumar,  
Associate Professor,  
Dept. of Law & Governance

  
Mrs. Rashmi Tripathi,  
Finance Officer

  
Prof. R. K. Singh,  
Officer on Special Duty (OSD)

  
Prof. Anil Kumar Singh Jha,  
Professor, Dept. of Sociological Studies, CUSB  
Convener & Coordinator  
-----

  
11.9.2023

  
11/09/23



VIII. Request form for Donor

(to be filled in Duplicate)

To

The Registrar  
Central University of South Bihar,  
Gaya

Donor's Name & Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Mobile No.

\_\_\_\_\_

Email id of the Donor

\_\_\_\_\_

PAN No. of the Donor

\_\_\_\_\_

PAN No. of the Donee

\_\_\_\_\_

Donor's Category

- A) Undivided Hindu Family
- B) Trust
- C) Firm
- D) Company
- E) Body corporate

1. The donation of an amount of Rs. 1,00,000/- is for the Institution of Sponsored Gold Medal in the name of - \_\_\_\_\_
2. The Gold Medal shall be named as Name of the Gold Medal  
" \_\_\_\_\_ "
3. Relationship of the Donor with the person in whose name the Medal is to be awarded \_\_\_\_\_
4. The Medal should be awarded to the student of (specify category) - \_\_\_\_\_

*R. L. Pathak*

*AC She*

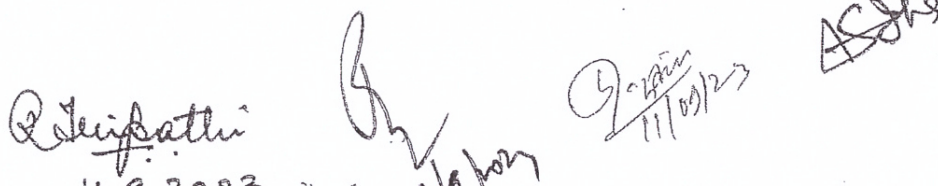
*G. S. Singh*  
11/09/23

*12/10/23*

- 
5. The donation amount will be invested by the University and the interest earned/accrued will be used for preparation of the Gold Medal.
  6. This donation for the Gold Medal, which is accepted by the University, shall be subject to all prevalent general terms and conditions for the award/continuation of the Gold Medal as approved and revised from time to time by the Statutory Bodies of the Central University of South Bihar, Gaya.
  7. The Gold Medal which is accepted by the University shall remain valid for a period of 10 years from the date on which the University accepts the request made by the Donor.
  8. In case the Donor shows disinclination to renew the Gold Medal after a lapse of 10 years, the total amount including the interest shall be credited to the corpus of the Endowment Fund to be utilized for the welfare of the students.
  9. The Vice-Chancellor of the Central University of South Bihar, Gaya shall be the Final Authority in deciding any points of disputes/issues, which may arise in awarding the Gold Medal.
  10. This Gold Medal will be awarded at least one year after receiving the donation amount.
  11. After the approval of the competent authority, the donation amount will be accepted by the university and deposited in the following University account – SBI Account No. 40871072306.
  12. Donation of Rs.1,00,000/- is being made vide Cheque/Demand Draft No.- ..... dated ..... drawn on ..... payable at .....

Signature of the Donor :

Name:

The bottom of the page contains several handwritten signatures and stamps. On the left, there is a signature that appears to be 'Rajeshwar'. In the center, there is a signature that looks like 'Rajeshwar'. To the right of that, there is a date stamp '11/09/23'. Further right, there is a signature that looks like 'Rajeshwar'. On the far right, there is a large, stylized signature or stamp that looks like 'Rajeshwar'.

To be furnished by the University

(a) Acceptance of Sponsored Gold Medal by the University : Yes/No

(b) Duration during which the sponsored Medal will be awarded –

From Academic session \_\_\_\_\_ to \_\_\_\_\_

(c) Donation of Rs.1,00,000/- is received vide Cheque/Demand Draft No.-.....

dated ..... drawn on ..... payable at .....

Finance Officer, CUSB, Gaya  
Date

Registrar, CUSB, Gaya  
Date

*P. K. Singh*

*R. K. Singh*

*G. Singh*  
11/09/23

*[Signature]*  
11/09/23