



दक्षिण बिहार केन्द्रीय विश्वविद्यालय  
**CENTRAL UNIVERSITY OF SOUTH BIHAR**

SH-7, Gaya- Panchanpur Road, Village- Karhara, Post- Fatehpur  
P.S- Tekari, District- Gaya (Bihar) PIN- 824236



Letter No. CUSB/DSW/2025/415

Date: 24.01.2025

Circular

Of late, it has come to the notice that some hostel residents of the University Hostels while proceeding on leave, or wishes to away from the hostel during the weekend, holidays or any other period of time, not adhering the Hostel Rules.

In this regards, attention of all the hostel residents is drawn to Sub-Clause 2.4.5 and 2.4.21 of Clause 2.4 of **Rules and Regulations Governing Hostel Administration and Residency, 2018** relating to Code of Conduct which reads as under:

*"If any student wishes to away from the hostel during the weekend, holidays or any other periods of time (owing to some genuine reasons), he/she or his/her parents, or local guardian shall have to fill up UHF4, i.e. Leave Approval Form and have to take prior permission from the Chief Warden/Warden. The form must be submitted to the Chief Warden/Warden in advance.*

*The hostel administration reserves the right to take disciplinary action, including eviction from the hostel, for violation of any of the rules."*

Any deviation from the above referred provision amount to the violation of the **Rules and Regulations Governing Hostel Administration and Residency, 2018** and attract the prescribed punishment.

Accordingly all the hostel residents are informed that while proceeding on leave or going out from the hostel premises beyond the prescribed time frame, a prior permission must be taken and in this regards decision of the Warden/ Chief Warden shall be final.

This issues with the approval of the Competent Authority.

  
24/01/25

Prof.P.K.Mishra  
Dean Students Welfare.  
Central University of South Bihar.

अधिष्ठाता छात्र-कल्याण  
**DEAN STUDENTS' WELFARE**  
दक्षिण बिहार केन्द्रीय विश्वविद्यालय  
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