



दक्षिण बिहार केन्द्रीय विश्वविद्यालय

Central University of South Bihar

SH-7, Gaya – Panchanpur Road, Village – Karhara, Post-Fatehpur

P.S. – Tekari, District – Gaya (Bihar) Pin- 824236

FORMAT FOR TRANSFER OF NON-RECURRING ITEMS PURCHASED FROM 'RESEARCH PROJECT FUND' TO 'CENTRAL STORES' AND RE-ISSUANCE SLIP

1. RESEARCH PROJECT NO./FILE NO. :
2. NAME OF INVESTIGATOR AND DESIGNATION :
3. DEPARTMENT :
4. DURATION OF THE PROJECT : FROM- TO-
5. LIST OF NON-RECURRING ARTICLES –

| S.N. | CATAGORY | NAME OF THE ITEM | PO NO. & DATE | INVOICE NO. & DATE | PURCHASE COST | DATE OF SUPPLY/ INSTALLATION |
|------|----------|------------------|---------------|--------------------|---------------|------------------------------|
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |

Note : Separate sheet of above information may be added as per convenience.

6. ENCLOSURES (please tick) –

- | | | | |
|-------|--|---|----------|
| (i) | CLOSURE REPORT/CERTIFICATE (DULY APPROVED) | - | YES / NO |
| (ii) | COPY OF PURCHASE ORDER | - | YES / NO |
| (iii) | COPY OF BILL / TAX INVOICE | - | YES / NO |
| (iv) | COPY OF STOCK REGISTER ENTRY | - | YES / NO |
| (v) | INSTALLATION REPORT | - | YES / NO |

7. TO BE RE-ISSUED TO -

SIGNATURE OF P.I.

SIGNATURE OF HoD

SIGNATURE & DATE OF DR/AR/SO
(DEVELOPMENT SECTION)

TO : ASSISTANT REGISTRAR, CENTRAL STORES SECTION, CUSB

DETAILS OF CENTRAL STOCK REGISTER (CAPITAL) ENTRY :

DATE- F.Y.- REGISTER NO. - PAGE NO.-

REFERENCE SAMARTH NO. -

TOTAL ITEMS: RE-ISSUED TO :

SIGNATURE OF DR/AR/SO (STORES)

COPY TO : (i) DEVELOPMENT SECTION, CUSB
(ii) CONCERNED OFFICIAL/DEPARTMENT