



CENTRAL UNIVERSITY OF SOUTH BIHAR

SH-7, Gaya- Panchanpur Road, Village- Karhara, Post- Fatehpur, P.S- Tekari, District- Gaya (Bihar) PIN- 824 236

Notice Inviting Tender (NIT)

Central University of South Bihar invites sealed tenders for the Supply of “**Linen Items**” for Guest House of the University at Panchanpur, Gaya from original manufactures/ authorized dealers/ distributors.. The detailed tender document is available on the University website www.cusb.ac.in. and <https://mhrd.euniwizarde.com> The cost of tender form is Rs. 2,000/- and can be purchased by payment in the form of Demand Draft, from Central University of South Bihar. The tender forms can also be downloaded from University website and be accompanied by DD of Rs. 2,000/- in favour of Central University of South Bihar, payable at Gaya. The last date for submission of Tender documents is 10/01/2019 by 4:00 PM till 4:00 PM o through online only on <https://mhrd.euniwizarde.com> and hard copy send to the below mentioned address by registered post / speed post/ in drop box (Tender Box).

The Registrar
(Tender Document)
Central University of South Bihar
SH-7, Gaya- Panchanpur Road,
Village- Karhara, Post- Fatehpur
P.S- Tekari, District- Gaya (Bihar), PIN- 824 236
Email- registrar@cub.ac.in
Website- www.cusb.ac.in
Contact – 0631-2229519

Tender document and other details can be obtained from <https://mhrd.euniwizarde.com> and www.cusb.ac.in CPP Portal web site: www.eprocure.gov.in/epublish/app/epublish/app

Registration with M/s ITI Ltd: - Intending bidders are requested to register themselves with M/s ITI Ltd (if not registered earlier) through <https://mhrd.euniwizarde.com> for obtaining user-id, by paying a registration fee and online tender processing fee etc. Bidders are also required to obtain Digital Signature for participating in the e-tender.

E-Tender Processing Fee - Rs. -----/- pay to “ITI LTD. Through e-payment gateway.

For participating in the e-Tendering process of **Central University of South Bihar**

the contractor shall have to get them registered on the site <https://mhrd.euniwizarde.com> by making required payment through only online payment mode so that they will get user ID and Password. This will enable them to access the website, <https://mhrd.euniwizarde.com> with the help of Digital Signature by which they can participate in e-Tender of **Central University of South Bihar** GAYA.

For this intending bidder may contact following e-Wizard Helpdesk numbers.

- 1. E-Wizard Helpdesk**
1st floor, M-23, Road No. - 25,
Near SBI Sri Krishna Nagar, Patna-800001.
Phone No.: 0612-2520545 or 8448288984, 8448288985, 8448288986
- 2. E-Wizard Helpdesk**
A-41 Himalaya House 23, K G Marg
New Delhi -110001, Phone No. 011-49606060



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Index for Tender Form

S. No.	Items	Details
1	Tender Notice No.	CUSB/PSD/Linen/Tender/15/2019-20, Dated: 19/12/2019
2	Name of work	Tender Bid Document for the Supply of “Linen Items” for Central University of South Bihar
3	Tender Fee	Rs. 2,000/- (Rs. Two thousand only) in form of Demand Draft
4	Earnest Money Deposit	Earnest money of Rs. 20,000/- (Rs. Twenty thousand only) in shape of Demand Draft drawn in favour of Central University of South Bihar, payable at Gaya from any scheduled Bank
5	Pre-bid Meeting	26/12/2019 by 11:30 AM at CUSB Gaya.
6	Start of submission of Bids	26/12/2019
7	Last date and time for Receipt of Bids	10/01/2020 by 4:00 PM
8	Date and Time of opening of Technical Bids	13/01/2019 by 2:30 PM
9	Place of opening of Bids	CUSB Gaya.

Note : Bidders are requested to read the complete tender documents and visit the site to understand its locality, terrain, surrounding conditions etc. before submission of Bids.

Documents to be kept in Envelopes

Envelope	Particulars
A	Tender Fee and EMD in form of DD
B	Notice Inviting Bids, General Conditions of Purchase, Technical Bid, Technical Specifications, Undertaking, Declaration and Affidavit along with all requisite certified documents
C	Financial Bid Proforma



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Name of the work: Tender Bid Document for the supply of “Linen Items” at Central University of South Bihar, Gaya (Bihar).

Sold to Sri/Smt./M/s.

On payment of Rs. 2,000/- (Rupees Two Thousand only)

Vide D.D. No. Bank & Branch dt.....

Registrar

I undertake to abide by the terms and conditions as stipulated in the detail tender call notice and conditions of contract.

Signature of the contractor

For Office Use only

- | | | |
|--------------------------------------|---|--------------------------|
| 1. Total Nos. Corrections | : | |
| 2. Total Nos. of Overwriting | : | |
| 3. Total Nos. of Pages | : | |
| 4. Earnest Money Deposit in shape of | : | |
| 5. Copy of S.T.C.C | : | Furnished/Not Furnished |
| 6. Copy of I.T.C.C./PAN | : | Furnished/ Not Furnished |
| 7. Any other enclosure | : | |

Registrar
Central University of South Bihar

Supply of “Linen Items” at Central University of South Bihar, Gaya.



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Technical Bid

Note: This is to be kept in **Envelope “B”** sealed and it should be written on envelop that **Tender for the supply of “Linen Items”** at Central University of South Bihar” Gaya.



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NOTICE INVITING BIDS

The Central University of South Bihar (CUSB), invites sealed tender in two bid system for the supply of “Linen Items” at Central University of South Bihar, Gaya (Bihar) from the original manufactures/authorized dealers/ distributors. Details are as follows:

Sl. No	Description of Goods	Estimated Cost (Rs.)	Earnest Money to be Deposited	Last date & time of submission of Tender document	Time & date of opening of Tender	Time allowed for completion of delivery and installation
1.	Supply of Linen Items at Central University of South Bihar, Gaya.	6.96 Lakhs	Rs. 20,000/-	10/01/2020 by 4:00 PM	13/01/2020 at 2:30 PM	30 days after issue of Purchase Order/Work order

2. The tender must be accompanied by a Demand Draft for the amount mentioned as above in Indian Rupees only, on a schedule bank drawn in favour of Central University of South Bihar, payable at Gaya as Earnest Money for the above tender.

3. Eligibility Criteria

3.a. Financial

The Firm should have average annual financial turnover of at least 100 % of the estimated cost during the preceding last 3 consecutive financial years starting from F.Y. 2018-19.

3.b. Physical

Three similar supplies in Central Government/ State Government/ PSU/ Universities/ Reputed Higher Educational Institutions costing not less than 40% of the estimated cost or two similar supplies costing not less than 60% of the estimated cost or one similar supplies costing not less than 80% of the estimated cost in the last 3 years ending on the last day of the month previous to the one in which the tenders are invited.

4. Tender documents duly signed on all pages are required to be delivered at Central University of South Bihar, by Registered Post/ Speed Post/By Hand (to be submitted in Tender Box) to reach on or before **10/01/2020 by 4:00 PM**. The Technical Bids will be opened Through Online at CUSB, Panchanpur, Gaya at **13/01/2020 at 2:30 PM**, Gaya in presence of the Tenderers or their authorized representatives who wish to attend. The date of opening of the Financial Bids of those bidders declared as qualified in Technical Bids will be announced on University website. If the office happens to be closed on the date of receipt of the bids or opening of bids as specified, the bids will be received and opened on the next day of opening of the office at the same time and venue.

5. The tenderer shall quote for the materials to be supplied as per detailed specifications as given in the tender document, at Gaya.



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6. Presence of Tenderer in pre-bid meeting is encouraged to clarify any doubt related with the tender. Tenderers should email their queries to registrar@cub.ac.in before the date of pre-bid meeting. University shall upload the clarification, if found necessary on the University's website and shall explain during pre-bid meeting.
7. The tender shall be submitted in three separately sealed envelopes marked as "A", "B", & "C". The language used shall be English. In case any information is given in foreign language, then translated (in English) copies of those pages must be enclosed, failing which the tender will be disqualified.
8. **ENVELOPE 'A' (Earnest Money & Tender Cost)**

The tender shall be accompanied by the cost of the tender document for Rs. 5,000 (Indian Rupees five thousand only) in the form of Demand Draft failing which the tender will not be accepted. Tender must also be accompanied by earnest money as mentioned above in the form of Demand Draft in favour of Central University of South Bihar, payable at Gaya executed by any Scheduled Bank. The Demand Draft towards Earnest Money & cost of tender document will be placed in sealed **Envelope 'A'**.
- 8.a. The tender cost and EMD are not required to be submitted by bidders who are exempted in terms of MSME, Govt. of India guidelines. However, they are required to furnish requisite certificate in this regard issued by the Competent Authority.
9. **ENVELOPE 'B' (Technical Bid Document)**
- 9.i. Those Tenderers, who are not the manufacturer but are authorized by the original manufacturer to supply the goods, should establish their credentials by giving valid documentary evidences of similar supplies to have been executed in India.
- 9.ii. **Checklist for Envelope 'B'**
- 9.ii.a. Copy of registration of GST.
- 9.ii.b. Copy of Trade License, Factory License/Excise Registration.
- 9.ii.c. Copy of Income Tax Permanent Account Number.
- 9.ii.d. Copy of Memorandum and Article of Association, Certificate of Incorporation, Partnership Deed, Registration Certificate issued by the Registrar of Firms etc.
- 9.ii.e. Copy of Authorization for Participation in subject bid (not required in case of Proprietorship firm).
- 9.ii.f. Copy of Dealership/ Distributorship Authorisation Certificate.
- 9.ii.g. Copy of Small Scale Unit/ MSME/ NSIC Registration under relevant items (if registered).
- 9.ii.h. Copy of Purchase Order/ Work Order of meeting minimum eligibility criteria (Financial & Physical).
- 9.ii.i. All pages of tender document including various sections and Annexures-A, except priced bid.



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9.ii.j. Any product manual, credentials etc.

10. Envelope 'C' (Financial Bid Document)

10.1. The **Envelope 'C'** shall contain the tender documents and information related to the schedule of quantities quoting the rates per Unit/Price etc. of the item pertaining to the Financial Bid on the Financial Bid document, issued by CUSB, along with the tender document.

10.2. All columns shall be duly filled in with specific information on the cost involved.

10.3. The rates for the items shall be quoted in Indian Rupees.

***NOTE** The Tenderer should clearly mention in all the three envelopes (i.e. A, B and C) clear description of the items for which the offer is being quoted. If any discrepancy is observed the offer would be treated as non-responsive and would be rejected outrightly.

11. • **Envelope 'A'** (Earnest Money & Tender Cost)

• **Envelope 'B'** (Technical Bid Document)

• **Envelope 'C'** (Financial Bid Document)

shall be in separate sealed envelopes, each marked as "**Envelope 'A'**", **Envelope 'B'**" and **'Envelope 'C'**", respectively.

• All the three envelopes shall be submitted together in another big envelope sealed and super-scribing thereon **Tender for supply of "Linen Items"**.

• The envelope should be addressed to, The Registrar, Central University of South, SH-7, Gaya - Panchanpur Road, Village - Karhara, Post- Fatehpur, P.S. Tekari, District - Gaya (Bihar) PIN - 824236.

• The envelope marked **'Envelope 'B'** of only those Tenderers shall be opened, whose earnest money & tender cost are placed in the **'Envelope 'A'** and found to be in order.

12. The Tender Evaluation Committee will evaluate the Technical Bids and is fully authorized to reject any incomplete tender or on its satisfaction that the requirements are not met for the complete need of the CUSB with regard to the Committee. The decision of the Tender Evaluation Committee shall be final. Only those Technical Bids cleared by the Tender Evaluation Committee shall be eligible for consideration of Price Bid. Those successful Tenderers for whom the **Envelope 'C'** (Price Bid) is to be opened shall be duly intimated.

13. Clarification on Tender Documents

13.1. During evaluation of tenders, the University authorities/ committee may at its discretion ask the Tenderer for any clarification(s) if so deemed fit. The request for clarification and the response shall be in writing. However, the Tenderer is not permitted to alter the price(s) furnished in the Price Bid (**Envelope 'C'**).

13.2. Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price (i.e. obtained by multiplying the unit price and quality), the unit price shall prevail and the total price shall be corrected. If the supplier does not accept the correction of errors, its tender will be rejected. If there is a discrepancy between words and figures, the amount in words will prevail.



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14. The amount of Earnest Money Deposit (EMD), in case of successful Tenderer, shall be refunded on successful completion of delivery/installation. However, EMD of unsuccessful Tenderers will be refunded after the award of the contract to the successful Tenderer.
15. The CUSB, does not bind itself to accept the lowest or any other tender, and reserves the authority to reject any or all the tenders received without assigning any reason. Tenders not in compliance with any of the prescribed conditions or incomplete in any respect or in presence of any correction not duly dated, initialled by the Tenderer will be liable to be rejected. However, the final decision for accepting or rejecting any or all tenders will be in the sole discretion of Vice Chancellor, CUSB.
16. Tender shall remain open for acceptance for a period of 90 days from the date of opening of the tenders. If any Tenderer withdraws his tender before the said period or makes any modifications in the terms and conditions of the tender which are not acceptable to CUSB, then CUSB, shall without any prejudice to any other right or remedy, be at liberty to forfeit full earnest money, absolutely. The decision of Vice Chancellor, CUSB in this behalf shall be final and binding on the Tenderer.
17. The notice Inviting tender shall form a part of the contract document.
18. No additional conditions from the Tenderer shall be acceptable. The tenders having any additional conditions will be summarily rejected without assigning any reason.
19. The Tenderer should meet the Financial & Physical work completion criteria to qualify in the subject tender.
20. Bidders are required to quote all items in the Bill of Quantity. In event of non-compliance of above shall lead to disqualification in subject tender.

Date:

Place:

Signature of the Tenderer



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TECHNICAL BID PROFORMA

1.	Name of the Organization		
2.	Head Office / Registered Office		
	Telephone No/mobile No.		
	Fax No.		
	Email		
	Web site (if any)		
	Date of Establishment		
	Branch Office in Gaya , if any		
	(Provide Complete Address)		
	Telephone No.		
	Fax No./Email		
3.	Name of Chief Executive/ Proprietor / Partners with Designation		
	Telephone No./Mobile No.		
	Fax No./ Email		
4.	Name of Contact Person		
	Telephone No./Mobile No		
	Fax No./Email		
5.	Type of Organization	Certified Documents to be enclosed	
a.	Proprietary	Trade License	
b.	Partnership	Partnership Deed, Trade License	
c.	Private Limited Company	Memorandum of Article	
d.	Public Limited Company	Certificate of Registration	
e.	Public Sector	Trade License	
6.	Nature of Business (tick the relevant)		
	Manufacturing	Service	Dealership
	Stockiest	Indian Agent	Indian Branch Office
	Others Pl. Specify		
7.	Class / Type of Product / Materials Manufactured / Sold / Serviced/ Fabricated		
	Scientific Equipment	Electronics	Lab Consumables & Chemicals
	Electrical Items	Computer Peripherals	Computers



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Laboratory Equipments		Office Automation Product		Electrical Works	
Sport Materials		Water Coolers		Air-conditioners	
AV Equipments		Boards		Other, please specify.....	

Audited Annual Turnover during last 3 years (` In Lakhs) (enclose Chartered Accountant's certification & Income Tax Return Copy)

Year	Rupees (in Lakhs)	Annexure (Number)
2018-19		
2017-18		
2016-17		

8. Commercial Information (enclose Attested Copy wherever Applicable)			
S.No.	Information	Details	Annexure (Number)
a.	GST Registration Number		
b.	Excise Registration Number Trade / Factory License Number		
c.	PAN No.		
d.	Details of Registration Certificate with DGS&D/NCCF		
e.	SSI/NSIC/MSME Certificate		
f.	Current dealership agreement with Principal Letter No. / Date / Valid upto		
g.	Relevant IISI/ SO Certificate, if any		
h.	<u>Bank Details :</u> Account No.		
i.	Name of Bank & Branch		



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j.	IFSC Code					
k.	Details of Tender Fee	Amount:	DD No. & Date	Name of the issuing Bank & Branch		
l.	Details of EMD	Amount:	DD No. & Date	Name of the issuing Bank & Branch		
m.	Details of Previous Supply in Govt. Organisations/ Govt. Educational Institutions (Enclose Supply order & Performance report. If required enclose separate sheets) Enclosures -	Name of the organization	Item Supplied / Qty.	Total Value (Rs in lakhs)		
9.	MSME Entrepreneur	Comment (in case waiving of EMD)				
9.1.	Is the bidder MSME Entrepreneur	Y/N				
9.2.	If yes, the category (GEN/OBC/SC/ST/Women)	GEN	OBC	SC	ST	Women
I/ We hereby give an undertaking that the information provided are true to the best of my knowledge and belief. If anything found to be false at any stage my tender will be liable to be rejected and EMD amount will be forfeited.						
Signature of authorized representative:						
Date:						
10.	Note					
10.1.	Separate information sheet may be provided for item (s) in case space provided is not adequate.					
10.2	Affidavit on Rs. 100/- Non Judicial stamp paper duly attested by Magistrate/Notary shall also be furnished by the bidder stating not ever black-listed in any of Government or such other tender(s).					



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Check List

Document to be submitted with Tender

S. No.	Particular	Yes / No	Annexure No
	Envelope - A		
1.	Tender Fee (DD)		
2.	EMD Cost (DD)		
3.	Exemption of EMD (Requisite Certificates)		
	Envelope - B		
4.	ITR of last 3 Years		
5.	Audit Copy of Last Three Years		
6.	Experience of same work (Work / Supply Order etc.)		
7.	GST Registration		
8.	PAN Card		
9.	Duly Filled Tender Document (All the pages should be signed & stamped)		
10.	Dealership / Distributor / Authorization Certificate		
11.	Non – Blacklisting Affidavit / Undertaking		
12.	Any product manuals/ credentials etc.		
	Envelope - C		
13.	Price Bid / Financial Bid		

N.B.

1. The Bidder ensure that all the documents/confirmations required as per the tender document are enclosed in the tender and no column is left blank. It is the responsibility of bidder to ensure furnish all required documents, as per the tender document.



GENERAL CONDITIONS OF PURCHASE

1. Definitions

- 1.1. In this Purchase, the following terms shall be interpreted as indicated.
- (a) "The Order" means the agreement entered into between the Purchaser and the Supplier including all the attachments and appendices and all documents incorporated as per notification of award.
 - (b) "The Purchase Price" means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations;
 - (c) "The Goods" means all the items, which the Supplier is required to supply to the Purchaser under the Contract;
 - (d) "Services" means services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services training and other obligations of the Supplier covered under the Contract;
 - (e) "GCP" means the General Conditions of Purchase contained in this section.
 - (f) "The Purchaser" means the organization purchasing the Goods i.e **CENTRAL UNIVERSITY OF SOUTH BIHAR, GAYA.**
 - (g) "The Purchaser's country" is India.
 - (h) "The Supplier" means the individual or firm supplying the Goods and Services.
 - (i) "Day" means calendar day.

2. Application

- 2.1. These General Conditions shall apply to the extent that they are not superseded by provisions in other parts of the tender.

3. Standards

- 3.1. The Goods supplied under this Purchase shall conform to the standards mentioned in the Technical Specifications, and, when no applicable standard is mentioned, to the authoritative standard appropriate to the Goods' country of origin and such standards shall be the latest issued by the concerned Institution.

4. Use of Purchase Documents and Information

- 4.1. The Supplier shall not, without the Purchaser's prior written consent, disclose the Purchase, or any provision thereof, or any specification, plan, drawing, pattern, sample or information furnished by or on behalf of the Purchaser in connection therewith, to any person other than a person employed by the Supplier in performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 4.2. The Supplier shall not, without the Purchaser's prior written consent, make use of any document or information except for purposes of performing the Contract.



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4.3. Any document, other than the Contract itself, shall remain the property of the Purchaser and shall be returned (in all copies) to the Purchaser on completion of the Supplier's performance under the Contract if so required by the Purchaser.

5. Patent Rights

5.1. The Supplier shall indemnify the Purchaser against all third-party claims of infringement of patent, trademark or industrial design rights arising from use of the Goods or any part thereof in India.

6. Submission of the bids

6.1. All bids complete in all respect must reach the purchaser within the last date and time of receipt of bid. No extension shall be allowed for any reason what so ever. Late tenders/delayed bids and tenders received without earnest money etc. shall be rejected.

7. Inspections and Tests

7.1. The Purchaser or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Contract specifications at no extra cost to the Purchaser.

7.2. The inspections and tests may be conducted on the premises of the Supplier or its subcontractor(s), at point of delivery and/or at the Goods final destination. If conducted on the premises of the Supplier or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data shall be furnished to the inspectors at no charge to the Purchaser.

7.3. Should any inspected or tested Goods fail to conform to the specifications, the Purchaser may reject the goods and the Supplier shall either replace the rejected Goods or make alterations necessary to meet specification requirements free of cost to the Purchaser.

7.4. The Purchaser's right to inspect, test and, where necessary, reject the Goods after the Goods' arrival at Project Site shall in no way be limited or waived by reason of the Goods having previously been inspected, tested and passed by the Purchaser or its representative prior to the Goods shipment.

7.5. Nothing in GCP Clause 7 shall in any way release the Supplier from any warranty or other obligations under this Contract.

8. Consequences of rejection

8.1. If in the event the stores are rejected by the purchaser at the destination and the supplier fails to make satisfactory supplies within the stipulated period of delivery, the purchaser will be at liberty to:

(a). Allow the supplier to resubmit the stores in replacement of those rejected, within a specified time without any extra cost to the purchaser or

(b). Reject the material, which shall be final and binding on the contractor.

(c). Procure the rejected materials of comparable quality from the open market/Govt. stores and the supplier shall be liable to pay the difference in price over the RC prices or get the



amount adjusted from the outstanding bills of the supplier, if any or EMD.

9. Packing

- 9.1. The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2. The packing, marking and documentation within and outside the packages shall comply strictly with such special requirements as shall be provided for in the Contract including additional requirements, in any subsequent instructions ordered by the Purchaser.

10. Delivery and Documents

- 10.1. The Supplier shall make delivery of the Goods within specified period from the placement of purchase order in pursuance of the notification of award. The purchase order would be placed after assessing the requirements on quarterly basis. However, the supplier shall also arrange to execute all orders on priority basis which would be placed to meet any emergent requirements
- 10.2. In case the purchaser decides to conclude parallel rate contracts, then the requirements would be split on different firms on equitable basis as per the discretion of the purchaser.
- 10.3. The delivery of Stores shall be affected at the premises of the University free of all delivery charges and within the stipulated time and as may be elucidated in the confirmed order, accompanied by a delivery challan. No extension of time for delivery of Stores shall normally be accorded.

Time and date of delivery –

the essence of the contract: The time for and the date of delivery of the stores stipulated shall be deemed to be of the essence of the contract and delivery must be completed not later than the date(s) specified.

11. Insurance

- 11.1. The Goods supplied under the Contract shall be fully insured in Indian Rupees against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery. The insurance shall be obtained by the suppliers in an amount equal to 110% of the value of the goods from “warehouse to warehouse” (final destinations) on “all risks” basis including war risks and strikes

12. Transportation

- 12.1. Where the Supplier is required under the Contract to transport the Goods within India defined as Project site, transport to such place of destination in India including insurance, as shall be specified in the Contract, shall be arranged by the Supplier, and the related



cost shall be included in the contract Price.

13. Warranty

- 13.1.** The Supplier warrants that the Goods supplied under this Contract are new, unused, of the most recent or current models and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that all Goods supplied under this Contract shall have no defect arising from design, materials or workmanship or from any act or omission of the Supplier that may develop under normal use of the supplied Goods in the conditions prevailing in India.
- 13.2.** This warranty shall remain valid for 12 months after the Goods or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the Contract, unless specified otherwise
- 13.3.** The Purchaser shall promptly notify the Supplier in writing of any claims arising under this warranty.
- 13.4.** Upon receipt of such notice, the Supplier shall with all reasonable speed, repair or replace the defective Goods or parts thereof, without any extra cost to the Purchaser.
- 13.5.** If the Supplier, having been notified, fails to remedy the defect(s) within a reasonable period, the Purchaser may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Purchaser may have against the Supplier under the Contract.

14. Payment

- 14.1.** The payment shall be made after inspection of the materials and satisfactory performance.
- 14.2.** The Supplier's request(s) for payment shall be made to the Purchaser in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and the Services performed, and by documents, submitted pursuant to GCC Clause 10, and upon fulfillment of other obligations stipulated in the contract.

15. Prices

- 15.1.** Prices charged by the Supplier for Goods delivered and Services performed under this Purchase shall not vary from the prices quoted by the Supplier in his bid.

16. Change Orders

- 16.1.** The Purchaser may at any time, by written order given to the Supplier, make changes within the general scope of the Contract in any one or more of the following:
 - (a)** Drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Purchaser;
 - (b)** The method of shipping or packing;
 - (c)** The place of delivery; and/or
 - (d)** The services to be provided by the Supplier.



16.2. If any such change causes an increase or decrease in the cost of, or the time required for, the Supplier's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or delivery schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this clause must be asserted within thirty (30) days from the date of the Supplier's receipt of the Purchaser's change order.

17. Contract Amendments

17.1. Subject to GCP Clause 16, no variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.

18. Assignment

18.1. The Supplier shall not assign, in whole or in part, its obligations to perform under the Contract, except with the Purchaser's prior written consent

19. Subcontracts

19.1. The Supplier shall notify the Purchaser in writing of all subcontracts awarded under this Contract if not already specified in the bid. Such notification, in his original bid or later, shall not relieve the Supplier from any liability or obligation under the Contract.

20. Delays in the Supplier's Performance

20.1. Delivery of the Goods and performance of the Services shall be made by the Supplier in accordance with the time schedule specified by the Purchaser as per GCP clause 10.

20.2. If at any time during performance of the Contract, the Supplier or its sub-contractor(s) should encounter conditions impeding timely delivery of the Goods and performance of Services, the Supplier shall promptly notify the Purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Purchaser shall evaluate the situation and may, at its discretion, extend the Supplier's time for performance with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of the Contract

20.3. Except as provided under GCP Clause 23, a delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of penalty pursuant to GCP Clause 21, unless an extension of time is agreed upon pursuant to GCC Clause 20.2 without the application of liquidated damages.

21. Penalty

21.1. Subject to GCP Clause 23, if the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Purchaser shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as penalty, a sum equivalent to 1% per week and the maximum deduction is 10% of the contract price of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance. Once the maximum is reached, the Purchaser may consider termination of the Contract pursuant to



GCC Clause 22.

22. Termination for Default

- 22.1. The Purchaser may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Supplier, terminate the Contract in whole or part
- (a) If the Supplier fails to deliver any or all of the Goods within the period(s) specified in the purchase order, or within any extension thereof granted by the Purchaser pursuant to GCP Clause 20; or
 - (b) If the Supplier fails to perform any other obligation(s) under the Contract.
 - (c) If the Supplier, in the judgment of the Purchaser has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

For the purpose of this Clause:

“Corrupt practice” means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.

“Fraudulent practice”: a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Borrower, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Borrower of the benefits of free and open competition;”

- 22.2. In the event the Purchaser terminates the Contract in whole or in part, pursuant to GCC Clause 22.1, the Purchaser may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Purchaser for any excess costs for such similar Goods or Services. However, the Supplier shall continue the performance of the Contract to the extent not terminated.

23. Force Majeure

- 23.1. Notwithstanding the provisions of GCP Clauses 20 & 21, the Supplier shall not be liable for imposition of liquidated damages or termination for default, if and to the extent that, its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- 23.2. For purposes of this Clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the Purchaser either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 23.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such conditions and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.



24. Termination for Insolvency

- 24.1. The Purchaser may at any time terminate the Contract by giving written notice to the Supplier, if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to the Purchaser.

25. Termination for Convenience

- 25.1. The Purchaser, by written notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Purchaser's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.
- 25.2. The Goods that are complete and ready for shipment within 30 days after the Supplier's receipt of notice of termination shall be accepted by the Purchaser at the Contract terms and prices.

26. Resolution of Disputes

- 26.1. The Purchaser and the supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.
- 26.2. If, after thirty (30) days from the commencement of such informal negotiations, the Purchaser and the Supplier have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the formal mechanisms as specified below. These mechanisms may include, but are not limited to, conciliation mediated by a third party, adjudication in an agreed national or international forum, and national or international arbitration.
- 26.3. In case of Dispute or difference arising between the Purchaser and a supplier relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Arbitration and Conciliation Act, 1996.

27. Governing Language

- 27.1. The contract shall be written in English language. Subject to GCC Clause 28, English language version of the Contract shall govern its interpretation. All correspondence and other documents pertaining to the Contract which are exchanged by the parties shall be written in the same language.

28. Applicable Law

- 28.1. The contract shall be governed by the Law of Contract for the time being in force.
- 28.2. Irrespective of the place of delivery, the place of performance or place of payment under the contract, the contract shall be deemed to have been made at the place from which the acceptance of tender has been issued.



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- 28.3.** Jurisdiction of Courts: The courts of the place from where the acceptance of tender has been issued shall alone have jurisdiction to decide any dispute arising out of or in respect of this contract.
- 28.4.** One month notice will be given by either party for termination of Contract during the tenure of Contract for breach of Clause or otherwise.
- 29. Taxes and Duties**
- 29.1.** Suppliers shall be entirely responsible for all taxes, duties, license fees, octroi, road permits, etc., incurred until delivery of the contracted Goods to the Purchaser.
- 30.** All legal disputes arising out of this contract /bid shall be subject to competent court and forum under judicature of Gaya only.
- 31.** Submission of Performance Bank Guarantee as per GFR Rules 2017 (if applicable).



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Technical Specifications

Sl./ No.	Code no.	Description of EQUIPMENT	Size	Units	Qty.	Tentative Image
1	Rm-01	SINGLE SIZE SIGNATURE ROYAL BLANKET: Supply of Signature Royal Single Bed Double Ply Blanket, Size: 160 cm x 220 cm. Single Bed. Double Ply Blanket which can uphold Extreme Colds, Fabric formulated in K. T. E Korea Technical Collaboration. Warmth and Softness in Cold Seasons for Sound Sleep, Breathable Blanket is suitable for Moisture Absorption and Perspiration, The Mink Blanket esy for machine-washed or professionally dry-cleaned, multiple washings, Use a mild detergent and cold water, setting your machine on gentle cycle, and tumble dry is all you have to do. All colours and designs as per approved sample, Machine Washable.	Single	No.	70	
2	Rm-02	KING SIZE SPREAD SPAIN SOLID DOUBLE QUILT (MICROFIBER WHITE): Supply of best quality King Size Spread Spain Solid Double Quilt, Reversible Microfibre Double Comforter King Size, White, Material: Microfibre, GSM: 220, Size: 229 Cm x 274 Cm, Weight; 3000-3500 gm. Outer material: Microfiber, Ideal Uses: Mild Winter/ Heavy Winter. Premium ultrasoft/ antiallergic. Care Instructions: Hand Wash and machine washed on warm (permanent press cycle) and tumble dried on low. Use only non-chlorine bleach when needed.	King size	No.	3	
3	Rm-03	SINGLE BED SHEET PLAIN WHITE WITH 1 PILLOW COVER: Supply of best quality Plain White Trance Home Linen 100% Cotton 400 Tc Bedsheet With Pillow Covers (Single) Single Size 90" X 54" + 1 Pillow Cover 27.5" X 17.5", Made of 100% Cotton With A Sateen Weave, Which Gives It A Subtle Sheen, Yarn Quality Is 60S And Thread Count Is 400, Ensuring A Super Smooth And Luxurious Feel, White Coloured Sateen Striped Pattern. Hand wash cold or Machine wash cold with gentle cycle. Iron steam or dry with low heat.	Single Size : White	No.	140	
4	Rm-04	KING SIZE BED SHEET PLAIN WHITE WITH 2 PILLOW COVER: Supply of best quality Bright Decor 400 Thread Count fine Cotton King Size Bed Bedsheet with 2 Pillow Cover (White) 60s yarns made with 100% fine cotton fabric, Elastic border all along to give a neat finish, Size: bedsheet: 108 inch x 108 inch or 275 cm x 275 cm and 2- Pillow Cover: 18" x 27" (46 x 69 cm) Washing :Tumble dry, Gentle, Medium Heat, Hand wash cold or Machine wash cold with gentle cycle. Iron steam or dry with low heat.	King Size : White	Set.	6	
5	Rm-05	SINGLE BED COVER PLAIN WHITE: Supply of best quality Single Bed Cover White. Solimo Microfibre Comforter, Single (White). Soft, cosy and light weight comforter, 100 percent microfibre shell for a rich, luxurious feel, Hypoallergenic filling which protects against allergens, Machine stitched pattern to keep the filling in place for durability, cover Pack bag: 1 white comforter (Single size: 230 cm x 150 cm), Washable and details.	Single Size : White	No.	70	
6	Rm-06	KING SIZE BED COVER PLAIN WHITE: Supply of best quality Microfiber King Size Bed Cover. Reversible Microfibre Double Comforter King Size, White, Material: Microfibre, GSM: 300, Size: 230 x 254 Cm, Care Instructions: The comforter can be machine washed on warm (permanent press cycle) and tumble dried on low. Use only non-chlorine bleach when needed.	Double Size : White	No.	3	



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7	Rm-07	<p>HAND TOWEL: Supply of best quality Bombay Dyeing Cotton Hand Towel set- White, Cotton, Thread Count : 450 GSM, Size: Large Towel: Hand Towel: 40cm x 60cm, Washing Instructions: Wash Towels separately. Use mild detergent.</p>	White	No.	50	
8	Rm-08	<p>BATH TOWEL: Supply of best quality Swiss Republic Signature 630 GSM Cotton Bath Towel - White, Size Name: Standard, Material: Cotton, weft -16s , wt : 3510 gms..Thread Count: 630, GSM: 630, Contents: 1 Bath Towel, Size: 55.11 inch x 27.56 inch or 140 cm x 70 cm.</p>	White	No.	50	
9	Rm-09	<p>FOOT MAT (Toilet & Pantry): Supply of best quality Microfiber Bath Mat (35x50cm, Turquoise). Material and feature good quality microfiber adds super-soft feel/comfort, durability. the mat's construction and fine denier thread absorb water instantly and dry faster, anti-skid, Wash Cold water, gentle cycle machine wash to keep the product safe, hang to dry or flat air dry. the microfiber yarn will not lose colour and rather after wash.</p>	As per approved sample	No.	40	
10	Rm-10	<p>DOOR COIR MAT : Supply of best quality MAT Backing PVC Natural Coir Doormat (120 Cm x 90 Cm x 5 cm, simple color), Easy to clean use a soft broom or vacuum cleaner.</p>	Natural Colour	No.	2	
11	Rm-11	<p>DOOR MAT (Rubber): Supply of best quality Rubber Door Mat, Size Door Mat 36"x48" (90 Cm x 120 Cm), Material: PVC, Rubber material, durable and easy to wash or clean, Maroon Color, absorb dirt and water and helps to keep your door area clean as well as dry, the multipurpose features: door mat can protect feet from cold/hot floor.</p>	Rubber (Maroon) (3'x 4')	No.	3	
12	Rm-12	<p>KALIN for Single Room: Supply of best quality Carpet Galore Heavy Quality Anti Skid Bedside Runner Size :- 45 x 150 cm, Dense surface, Top-quality workmanship, With a superb modern, contemporary design this rug will compliment any room in the home. Carpet/rug will bring a touch of comfort (Anti Bacterial, Colourfast, Resilient, Water Repellent, Easy to Clean, heavy backing to make it anti slip and very Durable), Wash Care- Easy to clean use a soft broom or vacuum cleaner and wash with Detergent Powder or Cake.</p>	(1.5"x 60")	No.	33	
13	Rm-13	<p>KALIN for VIP Suit Leaving & Lounge Room: Supply of best quality Innovative edge Carpet in Living Room Shaggy Carpet for Bedroom , Size = Length x Width = 4 x 6 Feet or (48 x 72 Inch) or (121 x 183 cm), Material: Polyester, 3D Design, Pattern: Modern, Best Quality, Soft in touch, Features: Anti-Slip, Easy to Clean, Backing is present so as to Give Proper Strength and Long Life.</p>	(48"x72")	No.	6	
14	Rm-14	<p>KALIN for VIP Suit Bed Room: Supply of best quality Innovative edge Carpet in Living Room Shaggy Carpet for Bedroom , Size = Length x Width = 3 x 5 Feet or (36 x 60 Inch) or (91 x 152 cm), Material: Polyester, 3D Design, Pattern: Modern, Best Quality, Soft in touch, Features: Anti-Slip, Easy to Clean, Backing is present so as to Give Proper Strength and Long Life.</p>	(36"x60")	No.	6	



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CERTIFICATE

(to be provided on letter head of the firm)

I hereby certify that the above firm has not been ever blacklisted by any Central/State Government/Public Undertaking/Institute on any account.

I also certify that the above information is true and correct in all respect and in any case at a later date, if it is found that any details provided above are incorrect, then the contract given to the above firm may be summarily terminated and the firm may be blacklisted.

Date:

Place:

Authorized Signatory

Name:

Seal

Designation:

Contact No.:



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AFFIDAVIT

1. I/We the undersigned do hereby certify that all the statements made in the required attachments are true and correct.
2. The undersigned also hereby certifies that neither our firm M/s _____
_____ have abandoned any work/supply nor any contract awarded to us for such works/supplies have been rescinded, during last three years prior to the date of this bid.
3. The undersigned hereby authorize and request any bank, person, firm or Corporation to furnish pertinent information deemed necessary as requested by the Central University of South Bihar, to verify this statement or regarding my (our) competence and general reputation.
4. The undersigned understands and agrees that further qualifying information may be requested, and agrees to furnish any such information at the request of the Central University of South Bihar.

(Signed by an Authorized Officer of the Firm)

Title of Officer

Name of Firm

Date:



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Undertaking

Name of the work : _____

Tender No. : _____

We confirm that we have quoted the rates in the tender considering Inter-alia the

1. Tender Document(s) with all Annexures, Scope of Vendor
2. Additional Document(s), if any
3. BOQ Document (Price Bid Format)
4. Corrigendum, if any
5. Pre Bid Meeting Minutes, if any

We, _____ (Name of the Tenderer) hereby certify that we have fully read and thoroughly understood the tender requirements and accept all Terms and Conditions of the tender including all corrigendum/addendum issued, if any. Our offer is in confirmation to all the terms and conditions of the tender including all corrigendum/addendum, if any and minutes of the pre-bid meeting. In the event, our offer is found acceptable and contract is awarded to us, the complete tender document shall be considered for constitution of Contract Agreement.

Signed for and on behalf of Tenderer(s)

Name of Tenderer(s)

Date : __/__/____

Place :

Seal & Signature of Tenderer

Note :

This declaration should be signed by the Tenderer's authorized representative on COMPANY LETTERHEAD who is signing the Bid and to be submitted with tender.



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FINANCIAL BID PROFORMA

(It should be submitted in a separate sealed envelope)

Tender Notice No.: CUSB/PSD/Linen/Tender/15/2019-20, Date: 19/12/2019

Subject: Supply of "Linen Items".

Name of the Bidder: _____

Sl No.	Code No.	Description of EQUIPMENT	Size	Units	Qty.	Unit price (Rs.) Inclusive GST and delivery	Total price (Rs.) GST and delivery
1	Rm-01	Single size signature royal blanket	Single	No.	70		
2	Rm-02	King size spread spain solid double quilt (microfiber white)	King size	No.	3		
3	Rm-03	Single bed sheet plain white with 1 pillow cover	Single Size White	No.	140		
4	Rm-04	King size bed sheet plain white with 2 pillow cover	King Size :White	Set.	6		
5	Rm-05	Single bed cover plain white	Single Size : White	No.	70		
6	Rm-06	King size bed cover plain white	Double Size : White	No.	3		
7	Rm-07	Hand towel	White	No.	50		
8	Rm-08	Bath towel	White	No.	50		
9	Rm-09	Foot mat (toilet & pantry):	35X50 cm	No.	40		
10	Rm-10	Door coir mat	Natural Colour	No.	2		
11	Rm-11	Door mat (rubber)	Rubber (Maroon) (3'x 4')	No.	3		
12	Rm-12	Kalin for single room	(1.5"x 60")	No.	33		
13	Rm-13	Kalin for vip suit leaving & lounge room	(48"x72")	No.	6		
14	Rm-14	Kalin for vip suit bed room	(36"x60")	No.	6		
				Total Amount (Rs.)			
Total Amount in words (Rs.)							

Note: No overwriting or use of whitener is permitted. If done then it will be summarily rejected.

Date:
Signature

Name:
Designation & seal