

Annexure of Academic Council Agenda No.- 24/AC-16/18

**THE ACADEMIC COSTUMES FOR CONVOCATION**

a. For the Chancellor/Chief Guest/VC/Registrar/Controller of Examinations:

For male dignitaries –

- An off white/white silk kurta with good quality white cotton Aligarh payjama.
- Raw silk (original colour of raw silk) angvastra with embossing of CUSB logo on one panel and the Convocation logo on the second panel in deep maroon colour. There will be border of 1 inch golden gota around the edges of angvastra.
- Maroon colour raw silk sadri.
- The head dress shall be a Safa of orange colour with flowing mane till the waist at the back.

For female dignitaries:

- An off white /white silk sari with red/maroon border, matching blouse & sari lining.
- Raw silk (original colour of raw silk) angvastra with embossing of CUSB logo on one Panel and the Convocation logo on the second panel in deep maroon colour. There will be border of 1 inch golden gota around the edges of angvastra.
- Maroon colour raw silk sadri.
- The head dress shall be a Safa of orange colour with flowing mane till the waist at the back.

All costumes provided to the dignitaries on the dais by the University will not be taken back.

b. For the Dean/Head of Department:

For male faculty members:

- An off white/white silk kurta with white cotton Aligarh payjama.

- Deep maroon angvastra of velvet with embossing of CUSB logo on one panel and the Convocation logo on the second panel in cream colour. There will be border of 1 inch golden gota around the edges of angvastra.
- Maroon colour raw silk sadri.
- The head dress shall be a Safa of orange colour with flowing mane till the waist at the back.

**For female faculty members:**

- An off white /white sari with red/maroon border with matching blouse.
- Deep maroon angvastra of velvet with embossing of CUSB logo on one panel and the Convocation logo on the second panel in cream colour. There will be border of 1 inch golden gota around the edges of angvastra.
- Maroon colour raw silk sadri.
- The head dress shall be a Safa of orange colour with flowing mane till the waist at the back.

Only the Sadri will be provided by the University to the Dean/HoD on returnable basis.

c. For students of Undergraduate Degrees in all schools:

**For male students:**

- An off white/white cotton kurta with white cotton Aligarh payjama.
- Light Pink colour angvastra of Satin with embossing of CUSB logo on one panel and the Convocation logo on the second panel in deep maroon colour. There will be border of 1 inch silver gota around the edges of angvastra.
- The head dress shall be a Safa of orange colour with flowing mane till the waist at the back.

The University will provide Angvastra & Safa to the students on returnable basis.

**For female students:**

- An off white /white sari with red/maroon border with matching blouse.
- Light Pink colour angvastra of Satin with embossing of CUSB logo on one panel and the Convocation logo on the second panel in deep maroon colour. There will be border of 1 inch silver gota around the edges of angvastra.
- The head dress shall be a Safa of orange colour with flowing mane till the waist at the back.

The University will provide Angvastra & Safa to the students on returnable basis.

**d. For students of Postgraduate Degrees in all Schools :**

**For male students:**

- An off white/white cotton kurta with white cotton Aligarh payjama.
- Golden colour Satin angvastra with embossing of CUSB logo on one panel and the Convocation logo on the second panel in deep maroon colour. There will be border of 1 inch golden gota around the edges of angvastra.
- The head dress shall be a Safa of orange colour with flowing mane till the waist at the back.

The University will provide Angvastra & Safa to the students on returnable basis.

**For female students:**

- An off white /white sari with red/maroon border with matching blouse.
- Golden colour Satin angvastra with with embossing of CUSB logo on one Panel and the Convocation logo on the second panel in maroon colour. There will be border of 1 inch golden gota around the edges of angvastra.
- The head dress shall be a Safa of orange colour with flowing mane till the waist at the back.

The University will provide Angvastra & Safa to the students on returnable basis.

e. For the Degree of Doctor of Philosophy :

**For male students:**

- An off white/white cotton kurta with white cotton Aligarh payjama.
- Peach colour Satin angvastra with embossing of CUSB logo on one panel and the Convocation logo on the second panel in maroon colour. There will be border of 1 inch silver gota around the edges of angvastra.
- The head dress shall be a Safa of orange colour with flowing mane till the waist at the back.

The University will provide Angvastra & Safa to the students on returnable basis.

**For female students:**

- An off white /white sari with red/maroon border with matching blouse.
- Peach colour Satin angvastra with embossing of CUSB logo on one Panel and the Convocation logo on the second panel in maroon colour. There will be border of 1 inch silver gota around the edges of angvastra.
- The head dress shall be a Safa of orange colour with flowing mane till the waist at the back.

The University will provide Angvastra & Safa to the students on returnable basis.

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**CENTRAL UNIVERSITY OF SOUTH BIHAR**

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**REGULATIONS GOVERNING HOLDING OF CONVOCATION**

In pursuance of ordinance 46 Governing holding of Convocation, following regulations is framed: -

1. The Convocation of the University for the purpose of conferring Degrees, including honorary Degrees, Diplomas and other distinction shall be held annually as prescribed in ordinance 46.1(a) & (b).

**NOTIFICATION/NOTICE FOR CONVOCATION**

2. The Registrar shall issue Notice (Annexure-I) one month before holding the Convocation.
3. The candidates who have passed their examinations in the preceding years shall be eligible to be admitted to the Convocation.
4. Provided that in case the Convocation is not held in a particular year, the Vice-Chancellor shall be competent to authorize admission of successful candidates in the year of their respective Degrees in absentia and issue the degrees on payment of prescribed fee.
5. Provided further that Vice-Chancellor may confer a degree in advance of the annual Convocation on students proceeding to Universities abroad for further studies, or in any other situation where considers essential.

**APPLICATION**

6. Unless specially exempted, every candidate must appear in person at the Convocation to receive the degrees on payment of Convocation fee of Rs. 500/-.
7. A candidate for the Degree/Diploma shall be required to apply to the Registrar ten days before the date fixed for the Convocation in prescribed proforma (Annexure-II) along with the prescribed fee.
8. Such candidates who are unable to present themselves in person at the Convocation may be admitted to the Degree/Diploma in absentia by the Vice-Chancellor and their Degrees shall be given by the controller of Examinations on application and payment of the prescribed fees.

**THE ACADEMIC COSTUMES**

9. For the Chancellor/Chief Guest/VC/Registrar/Controller of Examinations:

For Male Dignitaries -

- An off white/white silk kurta with good quality white cotton Aligarh payjama.

- Raw silk (original colour of raw silk) angvastra with embossing of CUSB logo on one panel and the Convocation logo on the second panel in deep maroon colour. There will be border of 1 inch golden gota around the edges of angvastra.
- Maroon colour raw silk sadri.
- The head dress shall be a Safa of orange colour with flowing mane till the waist at the back.

**For Female Dignitaries:**

- An off white /white silk sari with red/maroon border, matching blouse & sari lining.
- Raw silk (original colour of raw silk) angvastra with embossing of CUSB logo on one Panel and the Convocation logo on the second panel in deep maroon colour. There will be border of 1 inch golden gota around the edges of angvastra.
- Maroon colour raw silk sadri.
- The head dress shall be a Safa of orange colour with flowing mane till the waist at the back.

All costumes provided to the dignitaries on the dais by the University will not be taken back.

10. **For the Dean/Head of Department:**

**For Male Faculty Members:**

- An off white/white silk kurta with white cotton Aligarh payjama.
- Deep maroon angvastra of velvet with embossing of CUSB logo on one panel and the Convocation logo on the second panel in cream colour. There will be border of 1 inch golden gota around the edges of angvastra.
- Maroon colour raw silk sadri.
- The head dress shall be a Safa of orange colour with flowing mane till the waist at the back.

**For Female Faculty Members:**

- An off white /white sari with red/maroon border with matching blouse.
- Deep maroon angvastra of velvet with embossing of CUSB logo on one panel and the Convocation logo on the second panel in ceam colour. There will be border of 1 inch golden gota around the edges of angvastra.
- Maroon colour raw silk sadri.

- \* The head dress shall be a Safa of orange colour with flowing mane till the waist at the back.

Only the Safa will be provided by the University to the Dean/HoD on returnable basis.

**11. For Students of Undergraduate Degrees in all Schools:**

**For Male Students:**

- \* Off white/white cotton kurta with white cotton Aligarh payjama.
- \* Light Pink colour angvastra of Satin with embossing of CUSB logo on one panel and the Convocation logo on the second panel in deep maroon colour. There will be border of 1 inch silver gota around the edges of angvastra.
- \* The head dress shall be a Safa of orange colour with flowing mane till the waist at the back.

The University will provide Angvastra & Safa to the students on returnable basis.

**For Female Students:**

- \* Off white /white sari with red/maroon border with matching blouse.
- \* Light Pink colour angvastra of Satin with embossing of CUSB logo on one panel and the Convocation logo on the second panel in deep maroon colour. There will be border of 1 inch silver gota around the edges of angvastra.
- \* The head dress shall be a Safa of orange colour with flowing mane till the waist at the back.

The University will provide Angvastra & Safa to the students on returnable basis.

**12. For Students of Postgraduate Degrees in all Schools :**

**For Male Students:**

- \* Off white/white cotton kurta with white cotton Aligarh payjama.
- \* Light Pink colour Satin angvastra with embossing of CUSB logo on one panel and the Convocation logo on the second panel in deep maroon colour. There will be border of 1 inch golden gota around the edges of angvastra.
- \* The head dress shall be a Safa of orange colour with flowing mane till the waist at the back.

The University will provide Angvastra & Safa to the students on returnable basis.

**For Female Students:**

- \* Off white /white sari with red/maroon border with matching blouse.

- Golden colour Satin angvastra with embossing of CUSB logo on one Panel and the Convocation logo on the second panel in maroon colour. There will be border of 1 inch golden gota around the edges of angvastra.
- The head dress shall be a Safa of orange colour with flowing mane till the waist at the back.

The University will provide Angvastra & Safa to the students on returnable basis.

13. **For the Degree of Doctor of Philosophy :**

**For Male Students:**

- An off white/white cotton kurta with white cotton Aligarh payjama.
- Peach colour Satin angvastra with embossing of CUSB logo on one panel and the Convocation logo on the second panel in maroon colour. There will be border of 1 inch silver gota around the edges of angvastra.
- The head dress shall be a Safa of orange colour with flowing mane till the waist at the back.

The University will provide Angvastra & Safa to the students on returnable basis.

**For Female Students:**

- An off white /white sari with red/maroon border with matching blouse.
- Peach colour Satin angvastra with embossing of CUSB logo on one Panel and the Convocation logo on the second panel in maroon colour. There will be border of 1 inch silver gota around the edges of angvastra.
- The head dress shall be a Safa of orange colour with flowing mane till the waist at the back.

The University will provide Angvastra & Safa to the students on returnable basis.

**CONVOCATION PROCEDURE**

14. All the Invitees and Candidates shall have taken their seats at the venue well before the commencement of the Convocation.
15. The Chancellor shall be received by the Vice-Chancellor, Registrar and Controller of Examinations and such other person(s) as may be assigned.
16. The Chief Guest shall be received by the Vice-Chancellor, Registrar, Controller of Examinations and such other person(s) as may be assigned.
17. They shall then proceed to the robing room.
18. After robing, the members of the University authorities shall assemble outside the robing room and shall walk in procession in the following order to the Convocation Hall (The march beat will be played in the background).
  - Registrar
  - Members of the Academic Council



- Deans of Schools
- Controller of Examinations
- Vice-Chancellor
- Chancellor
- Recipient (s) of Honorary Degree
- Guest of Honor
- Chief Guest

19. On the procession entering the Convocation Hall, the candidates and the audience shall rise and remain standing until the members of the procession have taken their seats. The Chief Guest, Guest of Honor, Recipient (s) of Honorary Degree, Chancellor, Vice-Chancellor, Registrar, and Controller of Examinations shall take their seats on the front dais while the Deans & members of the Academic Council will take seats at their respective designated places.

(After seating of the dignitaries, the march beat will stop playing.)

20. National Anthem shall be played.
21. University Kulgeet shall be played.
22. The Registrar shall request the Chancellor to declare the Convocation open with the following words:  
 "Hon'ble Chancellor Sir, with your permission, may I request you kindly to declare the Convocation open"
23. The Chancellor will declare the Convocation open with the following words:  
 "I declare the Convocation open".
24. The Vice-Chancellor shall then give Welcome Speech and present the Report of the University.
25. The Chancellor will say:  
 "This Convocation of the Central University of South Bihar has been called to confer degrees upon the candidates who, in the examinations held for the purpose, have been certified to be worthy of the same. Let the candidates stand forward".
26. The candidates will stand up near their seats.
27. The candidates standing forward, the Chancellor shall say: -  
 "Do you sincerely promise and declare that on award of degrees, you will become righteous in thought, word and deed and will sustain and enhance sound learning, make efforts for the welfare of living organisms, society and the nation?"
28. Candidates will respond:-  
 "I do promise".
29. Candidates will then occupy their seats.

30. The Chancellor shall say :
- "Let the candidates be now presented".
31. Candidates who are to be awarded Degrees and Diplomas at the Convocation shall be presented by the respective Deans of Schools in the alphabetical order by the name of the School as given below –
- The School of Earth, Biological and Environmental Sciences
- The School of Education
- The School of Human Science
- The School of Language and Literature
- The School of Law and Governance
- The School of Mathematics, Statistics and Computer Science
- The School of Media, Arts & Aesthetics
- The School of Physical and Chemical Science
- The School of Social Sciences and Policy
32. The Candidates shall be presented by the Dean of the School concerned in the following manner:-
- "Chancellor Sir, I present unto you \_\_\_\_\_ candidates who have been examined and found qualified for the degree of Ph.D./M.A./M.Sc./LLM/M.Ed/B.A. – B.Ed/B.Sc. – B.Ed./B.A. – LLB/B.Sc. – LLB during the sessions \_\_\_\_\_ 2012-2014, 2013-2015, 2014-2016, 2015-2017, to which, I pray, they may be admitted".
- (The candidates shall stand-up at their respective places at the time of presentation till the presentation is over).
33. Presentation of candidate by Registrar for admission of In-Absentia candidates.
- The Registrar shall say :-
- "Chancellor Sir, I pray that the \_\_\_\_\_ candidates who have been examined and found qualified for the respective degrees in various schools, but could not present themselves in person at the Convocation be admitted to their respective degrees under In-Absentia".
34. Admission of candidates to respective degrees by the Chancellor.
- The Chancellor will say :
- "By virtue of the authority vested in me as the Chancellor of the Central University of South Bihar, I admit the candidates present and those who are absent to the respective degrees of Doctor of Philosophy, Postgraduate and Undergraduate

of this University and charge them that in their life and conduct they prove themselves worthy of the same".

35. The Registrar shall present the register of recipients of degrees to the Chancellor. Then the Chancellor will sign on it.
36. The Controller of Examinations shall request the Chancellor to please present the Medals and Awards.
37. Name of the recipients of the Medals and Awards shall be announced by the Controller of Examinations in the sequence as mentioned in clause 32.
38. Recipients of the Medals and Awards, as their names are announced by the Controller of Examinations, shall walk up to the stage to receive the Medals or Awards.
39. Medals and other distinctions shall then be presented by the Chancellor.
40. The recipients shall receive the Medal or Award and acknowledging with a bow and shall return to their places.
41. The Vice-Chancellor shall welcome the distinguished person(s) for award of honoris Causa degree and request him/her to come forward and stand while his/her Citation is read. He shall read the Citation and request the Chancellor to confer the Honorary Degree in the following words:-

"By Virtue of the authority vested in me as the Vice-Chancellor of the Central University of South Bihar, I request Hon'ble Chancellor that you may be pleased to graciously confer upon ..... *Honoris Causa* for his/her outstanding services."
42. The Chancellor shall confer the Honorary Degree in the following words:

"By virtue of the authority vested in me as the Chancellor of the Central University of South Bihar, it gives me pleasure to confer upon.....  
(Name of the distinguished person) the degree of ..... *Honoris Causa* for his/her outstanding contributions."
43. Provided that if the Vice-Chancellor is presiding over the Convocation as Chancellor the Registrar shall welcome the distinguished person(s) and shall read out the citation and request the Chancellor to confer the Honorary Degree in the following words:

"Hon'ble Chancellor Sir, I request you to may please confer the Honorary Degree on ----- (Name of the distinguished person) for his/her outstanding services."
44. The Chancellor shall confer the Honorary Degree in the following words:

"By virtue of the authority vested in me as the Chancellor of the Central University of South Bihar, it gives me pleasure to confer upon.....  
(Name of the distinguished person) the degree of ..... *Honoris Causa* for his/her outstanding contributions."

45. The recipient(s) of the Honorary Degree will present his/her address, if any.
46. The Vice-Chancellor shall request the Chancellor to address and bless the graduating students.
47. The Vice-Chancellor shall introduce the Chief Guest and request him/her to deliver the Convocation Address.
48. The Chief Guest shall deliver Convocation Address.
49. The Vice-Chancellor shall request the Chancellor to exhort the graduates. In the event Vice-Chancellor is acting as Chancellor in his absence, the Registrar will request the Chancellor to exhort the graduates.
50. The Chancellor will say –  
(All degree recipients shall remain standing)  
"Now after conferment of the degrees, this could be the exhortation, I would give you on this occasion, in conformity with the words of our ancient Acharyas:  
"Speak the Truth. Practice Virtue. Do not neglect the study, the truth, the grandeur and the discourse. Let thy mother, father, teacher, guest and nation be a God unto thee. Whatever actions are irreproachable, those should be practiced. Whoever is superior to us, they should be respected. Donate with faith and modesty according to your magnificence. If there should arise in your mind doubt with regard to any act or doubt with regard to conduct, should seek advice from persons of sound judgment. Keeping away your self-interest, work for the integrity of the nation, for service of the humanity and for protection of values".  
This is the commandment. This is the teaching.
51. After the exhortation the students will say –  
"We are thankful".
52. At the close of the address, the Registrar will request the Vice-Chancellor to present mementos to the dignitaries sitting dais.
53. The Registrar will propose vote of thanks.
54. The Registrar will request the Chancellor to declare the Convocation closed in the following words -
55. Registrar : "Hon'ble Chancellor Sir, with your permission, may I request you kindly to declare the Convocation closed."
56. The Chancellor will declare the Convocation closed with the following words –  
"I declare the Convocation closed".
57. The National Anthem shall be played (all present in the Convocation Hall will standup).

58. The Convocation instrumental beat will start playing.
59. The Academic Procession will return in following sequence:-

- Registrar
- Chief Guest
- Guest of Honour
- Recipient(s) of Honorary Degree
- Chancellor
- Vice-Chancellor
- The Controller of the Examinations
- Deans of the Schools
- Members of the Academic Council

59. While the Academic Procession is leaving the hall all the members present in the Convocation Hall will remain standing.

**REHEARSAL TO ACADEMIC PROCESSION:**

60. A rehearsal may be arranged on or before the day of the Convocation, at which candidates for Degrees/Diplomas must be present.
61. Candidates not present at the rehearsal run the risk of not being admitted to the Convocation.
63. In case of any difficulty in giving effect to these regulations of the Convocation the matter shall be referred to the Vice-Chancellor whose decision shall be final.

### **Dress – VC/Registrar/CoE/Chief Guest**

2 set Kurta payjama – white/off white

4 silk pagdi

4 raw silk sadri

4 raw silk patka

- To be given by University.

### **Deans & Other Academic Council Members**

Kurta Payjama – white/off white

Or

White / off white salwar suit/Sari with Red/Maroon border

32 normal pagdi

32 maroon velvet patka

32 maroon sadri

- To be given by University.

### **UG Programme**

Kurta payjama – White/off white

White or off white salwar suit /sari with red/maroon border

45 light pink colour patka

45 normal pagdi

- To be given by University.

### **PG Programme**

Kurta payjama

Or

white or off white salwar suit/ sari with red/maroon border

614 Gold colour patka

614 normal pagdi

- To be given by University.

**M.Phil Programme**

Kurta payjama - White/off white

Or

White or off white salwar suit / sari with red/maroon border

16 peach colour patka

16 normal pagdi

- To be given by University.

### Procession Retreating Order

1. Registrar
2. Chief Guest
3. Vice Chancellor
4. Controller of Examinations
5. Prof. Ravindranath Singh Rathore
6. Prof. Rekha Agrawal
7. Prof. Tej Bahadur Singh
8. Prof. Prabhat Kumar Singh
9. Prof. Sanjay Prakash Srivastav
10. Prof. Arun Kumar Sinha
11. Dr. Atish Parashar
12. Prof. Shyama Nand Singh
13. Pro Vice Chancellor
14. Prof. S.K Singh, V.C, LNMU
15. Prof J.P. Sharma, Former Dean, University of Delhi
16. Prof. Shyam Bihari Dwivedi, IIT, BHU
17. Prof. Balraj Mittal, SGPGI, Lucknow
18. Prof. Lal Bahadur, BHU
19. Prof. Anand Kumar Srivastava, IIT(BHU)
20. Prof. Shankar Kumar Bhaumik
21. Prof. Kaushal Kishore
22. Dr. Ram Kumar
23. Dr. Rizwanul Haque
24. Dr. Sanat Kumar Sharma
25. Dr. Samapika Mahapatra
26. Dr. Ravindra Kumar Pathak



27. Dr. Hare Krishna Nigam
28. Dr. Alok Kumar Gupta
29. Dr. Pawan Kumar Mishra
30. Dr. Tapan Kumar Basantia
31. Dr. Prabhat Ranjan
32. Ms. Smita Roy
33. Dr. Krishna Prakash
34. Dr. Kinshuk Pathak
35. Dr. Das Ambika Bharti
36. Dr. Pramod Kumar Singh

### Procession Marching Order

1. Registrar
2. Pro Vice Chancellor
3. Prof. S.K Singh, V.C, LNMU
4. Prof J.P. Sharma, Former Dean, University of Delhi
5. Prof. Shyam Bihari Dwivedi, IIT, BHU
6. Prof. Balraj Mittal, SGPGI, Lucknow
7. Prof. Lal Bahadur, BHU
8. Prof. Anand Kumar Srivastava, IIT(BHU)
9. Prof. Shankar Kumar Bhaumik
10. Prof. Kaushal Kishore
11. Dr. Ram Kumar
12. Dr. Rizwanul Haque
13. Dr. Sanat Kumar Sharma
14. Dr. Samapika Mahapatra
15. Dr. Ravindra Kumar Pathak
16. Dr. Hare Krishna Nigam
17. Dr. Alok Kumar Gupta
18. Dr. Pawan Kumar Mishra
19. Dr. Tapan Kumar Basantia
20. Dr. Prabhat Ranjan
21. Ms. Smita Roy
22. Dr. Krishna Prakash
23. Dr. Kinshuk Pathak
24. Dr. Das Ambika Bharti
25. Dr. Pramod Kumar Singh

26. Prof. Ravindranath Singh Rathore
27. Prof. Rekha Agrawal
28. Prof. Tej Bahadur Singh
29. Prof. Prabhat Kumar Singh
30. Prof. Sanjay Prakash Srivastav
31. Prof. Arun Kumar Sinha
32. Dr. Atish Parashar
33. Prof. Shyama Nand Singh
34. Controller of Examinations
35. Vice Chancellor
36. Chief Guest