F.No.- CUSB/Acad/10-1/2022/AE771   Date: 16.09.2022

ADMISSION NOTIFICATION FOR UNDERGRADUATE PROGRAMMES
ACADEMIC YEAR 2022-2023

It is notified for information of the candidates, who have appeared in CUET (UG)-2022 conducted by National Testing Agency (NTA) and have opted for the Undergraduate Programmes offered by Central University of South Bihar, that the admission process for the following Undergraduate Programmes shall start from 16-09-2022:

(i)   5 Year Integrated BA.LLB (Hons.) Programme
(ii)   4 Year Integrated B.A.B.Ed. Programme
(iii)   4 Year Integrated B.Sc. B.Ed. Programme

2.   Candidates who are desirous to take admission in any of the above mentioned programmes offered by Central University of South Bihar for Academic Year 2022-2023 are required to register themselves on CUSB Portal through the link **www.cusbcuet.samarth.edu.in** by paying the registration fee (non-refundable) amounting to Rs.500/- for Gen/OBC/EWS and Rs.200/- for SC/ST/PwD for each programme from **16.09.2022 to 25.09.2022**.

3.   Programme-wise **cut-off marks** for **1st Round** of Admission will be announced on **10-10-2022** for all the seats (as per **Annexure-1**). Eligible candidates who have registered themselves and have secured minimum cut-off marks announced for 1st Round of admission for respective programmes shall be required to deposit the full programme fee as per prescribed fee structure **(Annexure-2)** through payment link **www.cusbcuet.samarth.edu.in** within the prescribed date in order to secure the seat.

4.   However, deposition of programme fee shall not guarantee the provisional admission in a programme. Provisional admission will be granted strictly in order of merit and subject to fulfilment of eligibility criteria.

5.   Candidates should ensure before registration that they have appeared in the test for the specified papers as mentioned at **Annexure-3**.

6.   It is to be noted that only those candidates can deposit the full programme fee who have registered themselves for admission by paying registration fee as mentioned above within the stipulated timeline and uploaded all the requisite documents (as per **Annexure-4**).

7.   The schedule for online registration and admission process for Undergraduate Programmes are as follows:

S. No.	Activities	Deadline
1.	**Online registration for admission, payment of registration fee** (non-refundable) and uploading of scan copy of original documents/certificates	16-09-2022(00:00 AM) to 25-09-2022(23:55 PM)
1st Round of Admission		
2.	Announcement of **cut-off marks (programme-wise) for 1st Round** of admission	28-09-2022
3.	Deposition of full programme fees for admission by the candidates having cut-off marks announced for 1st Round of Admission	29-09-2022(00:00 AM) to 06-10-2022(23:55 PM)
2nd Round of Admission		
4.	Announcement of **cut-off marks (programme-wise) for 2nd Round** of admission against the vacant seats, if any	07-10-2022
5.	Deposition of full programme fees for admission by the candidates having cut-off marks announced for 2nd Round of Admission	08-10-2022(00:00 AM) to 09-10-2022(23:55 PM)
3rd Round of Admission		
6.	Announcement of **cut-off marks (programme-wise) for 3rd Round** of admission against the vacant seats, if any	11-10-2022
7.	Deposition of full programme fees for admission by the candidates having cut-off marks announced for 3rd Round of Admission	12-10-2022(00:00 AM) to 14-10-2022(23:55 PM)
8.	Publication of final list of admitted students	17-10-2022

8.   The university reserves the right to cancel the provisional admission granted to any student at a later date also, if any discrepancy is found in her/his candidature.

9.   The Classes for the new batch will commence from 15-11-2022. The Academic Calendar will be uploaded shortly on the website.

Note:

1. The online document verification and confirmation of eligibility of candidates for the programmes of studies will be done by the admission committee of the respective department.
2. **Contact details** for any query/grievance regarding admission : admission@cusb.ac.in
   Phone No. 0631 –2229512, 2229514, 2229518, 9472979367

3. **Enclosures for reference** :
   Annexure - 1: Intake and Eligibility criteria of all the programmes
   Annexure - 2: Fee structure of all the programmes
   Annexure - 3: Eligibility Criteria of entrance test for Admission in UG Programmes
   Annexure - 4: Document/Certificates required to be uploaded during online registration
   Annexure - 5: Proforma of Undertaking

Sd/-
Controller of Examinations

INSTRUCTION TO THE CANDIDATES

1. The Programme-wise cut-off shall be uploaded on University's website

2. Eligible candidates who have secured minimum cut-off in CUET-2022 for respective programmes shall be required to register through the Samarth Portal **www.cusbcuet.samarth.edu.in** by paying registration fee amounting to Rs. 500/- for Gen/OBC/EWS and Rs.200/- for SC/ST/PwD (non-refundable) and deposit the full programme fee (refundable, if not selected for admission) as per prescribed fee structure (**Annxure-2**) through payment link **www.cusbcuet.samarth.edu.in** within the specified dates for securing their seat, failing which they shall not be considered for provisional admission

3. If a candidate applies for more than one programme, she/he will be required to pay one-time registration fee (non-refundable) amounting to Rs.500/- for Gen/OBC/EWS and Rs.200/- for SC/ST/PwD for each programme.

4. While registering for admission, the candidates shall be required to upload the scanned copy of their document/certificates as mentioned at **Annexure-4**.

5. Registration for admission shall not guarantee the **provisional admission** in a programme. Provisional admission will be offered only on the basis of position in the merit list, fulfilment of eligibility criteria and verification of document made by the concerned Department.

6. Such candidates who deposit the full programme fee but remain unsuccessful in securing admission in one Round of admission will be placed in the wait list in order of merit for consideration in subsequent rounds. Vacancies occurred due to cancellation/withdrawal will be filled from wait list in order of merit.

7. In case a candidate remains unsuccessful in securing admission at the end of admission process, the full programme fee will be refunded to him/her. The process of refund will be initiated after culmination of admission process. Such unsuccessful candidates or those who want to cancel/withdraw admission (if granted in any round) will have **to cancel the same through the Samarth portal only**. C**ancellation of admission via – email or phone will not be considered** once a candidate cancels his candidature through the Samarth portal, his/her name will be removed from the merit list & no further chance of **re-registration** will be given. **The refund process will be done only after March, 2023** and the amount will be refund only to the bank details given at the time of registration.

8. In case of any cancellation/ withdrawal of admission by the admitted students, the refund of only programme fee will be made as per UGC Guidelines and CUSB Policy.

9. Such candidates who are in final year of qualifying examination and facing problems to obtain the relevant document/certificates (semester grade report of final semester/ marks sheet/degree/ migration/ transfer certificates) from their School/College/University shall upload an undertaking in the prescribed proforma (**Annexure –V**) in place of that document/certificate.

10. However, the last date of accepting relevant document of qualifying examination shall be **31.12.2022.**

11. Candidates who will be granted provisional admission shall be required to bring the fee receipt and all the original document for verification at the time of reporting for classes.

12. All admissions shall be strictly provisional subject to the verification of academic qualification and documents and shall be cancelled in case of submission of false information/qualifications by the candidate. In that case the fee deposited by the candidate will not be refunded and the whole responsibility shall lie on him/her.

13. All classes will be held in off-line mode w.e.f.15.11.2022 as per the Academic Calendar which will be available on the University website shortly.

14. Since Hostel facility is limited, allocation of the hostel facility will be as per the CUSB rules. The hostel allotment notice shall be notified separately by the University.

Sd/-
Controller of Examinations

Copy to:
1. For information to all candidates appeared in CUET 2022
2. All Faculty members, , CUSB, Gaya
3. System Analyst, CUSB, Gaya – For uploading on University Website.
4. All Officer/Office, CUSB
5. PRO, CUSB, Gaya
6. PS to VC/Registrar/FO/CoE, CUSB, Gaya